



**LAL BHADUR SHASTRI GOVT. COLLEGE, SARASWATI
NAGAR, JUBBAL, SHIMLA – 171206, H.P. (INDIA)**
PHONE: 01781-238149

A NAAC ACCREDITED 'B' COLLEGE

IQAC Meeting Minutes

Dated: 27th July 2024

Agenda:

- Discussion of previous year (2023-24) proposals & respective outcomes.
- Enrichment of proposals for current session (2024-25) to achieve desired outcomes.

Minutes:

1. The meeting commenced on 27th July 2024 at 11:30 am in the Principal's office. Principal Dr. P.P. Chauhan presided over the meeting.
2. The Chairperson of the IQAC outlined the agenda for the meeting, emphasizing the importance of reviewing the proposals made in the previous year and the respective outcomes and enhancing strategies for the current session.
3. Each member provided insights and feedback on the proposals implemented during the 2023-24 session, highlighting both successful initiatives and areas needing improvement.
4. Discussions were made regarding the challenges faced in achieving desired outcomes and potential solutions for overcoming them in the current session.
5. Recommendations were made for enriching the proposals for the 2024-25 session, including the introduction of new initiatives and adjustments to existing ones based on the lessons learned from the previous year.
6. It was decided to direct all the faculty members to maintain the record pertaining to student progression, remedial classes, other class activities like tests, ppts, GDs, Flipped Classes, etc. in their respective departments.

Principal: Dr. P. P. Chauhan
L.B.S. Govt. Degree College
Saraswati Nagar Distt. Shimla H.P.
P.D.O-214
MEMBERS
Dr. Yogita Bandta
Dr. Harsh Bhardwaj
Prof. Kailash Chauhan
Prof. Sandeep Kumar
Dr. Punam Chauhan
Dr. Radha Raman Gautam
Dr. Shallu Dogra Sharma
Sh. Mukesh Pathik
Dr. Balwant Singh Chauhan

Coordinator: Assist. Prof. Goverdhan Chauhan

Sh. Lokinder Bisht
CSCA members

1. Sandhu
2. Anurita
3. Kashish
4. Ancha



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IQAC PROPOSALS FOR SESSION 2024-25

Dated: 29th July 2024

With the aim to enhance the educational experience, community engagement, and overall quality of LBS Govt. Degree College Saraswati Nagar, a meeting was held in the Principal office on 29th July 2024. The agenda of the meeting was to discuss proposals for the current session so as to carry forward the task of institutional development and overall quality enhancement. In the meeting with the Principal, the members of Internal Quality Assurance Cell (IQAC) of LBS Govt. Degree College Saraswati Nagar came with a list of following proposals for the session 2024-25:

1. **Completion of Digilocker and Academic Bank of Credits ID Registrations:** Carrying forward the initiative started from the previous session, Digilocker account and an Academic Bank of Credits (ABC) ID for all the freshers and left out student, enabling them to securely store and access their academic documents and credits.
2. **Establishment of e-Office:** Set up an e-office system within the college to streamline administrative processes, reduce paperwork, and enhance efficiency in various administrative tasks.
3. **Infrastructure Development:** Construction of a **college parking facility** is nearing completion to accommodate increasing staff and student vehicles.
4. **Educational Field Trips:** Plan and conduct field trips for students across disciplines to provide them with practical exposure and real-world context related to their studies.
5. **Experiential Learning Sessions:** Arrange experiential learning sessions where students can engage in hands-on activities, simulations, and practical exercises to deepen their understanding of theoretical concepts.
6. **International/National Conference in Hybrid Mode:** Host an international conference in a hybrid format, allowing participants to attend both in-person and virtually, to foster academic exchange and collaboration on a global scale.
7. **Workshop on Horticulture:** Organize a workshop on horticulture tailored to the specific needs of the local community, promoting sustainable agricultural practices and local fruit production.
8. **Workshops & Awareness Drives on Women Health, Hygiene and POSCO Act 2012:** To take care of the gender sensitive issues such programs would be conducted so as to ensure an inclusive environment for the female students as well as staff members of the institution.




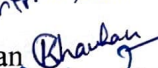



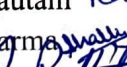
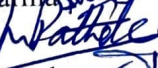


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9. **Green Audit of the College:** To be conducted in collaboration with **HP State Pollution Control Board** and local environmental NGOs. Aimed at assessing energy usage, waste management, biodiversity index, and sustainability practices of the institution.
10. **Campus eco-friendly Initiatives:** Implement eco-friendly measures such as waste reduction, energy efficiency, and sustainable landscaping to make the college campus more environmentally conscious.
11. **Campus Cleanliness and Beautification:** Enhance the aesthetic appeal of the area in front of the library with landscaping, seating arrangements, and artistic installations to create a conducive and inviting learning environment.
12. **Engaging Students in Adult Education and Financial Literacy Services:** As per the recommendations of NEP 2020, the college plans to involve students in adult education and financial literacy initiatives at the village level, contributing to community development. This work shall be certified with a report from the concerned Panchayat Pradhan.
13. **Enrolment of Geography students at IRS Dehradun:** Encouraging students of Geography to enroll in Institute of Remote Sensing, Dehradun, to facilitate interested students' enrollment in geography programs, expanding their academic opportunities.


Principal: Dr. P. P. Chauhan

L.B.S. Govt. Degree College
Saraswati Nagar Distt. Shimla H.P. MEMBERS
D.D.O-214

Dr. Yogita Bandta 
Prof. Kailash Chauhan 
Prof. Sandeep Kumar 
Dr. Punam Chauhan 
Dr. Radha Raman Gautam 
Dr. Shallu Dogra Sharma 
Sh. Mukesh Pathik 
Dr. Balwant Singh Chauhan 
Sh. Lokinder Bisht 

CSCA members

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Coordinator: Assist. Prof. Goverdhan Chauhan




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IQAC Meeting Minutes






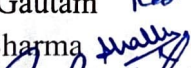


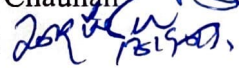
Date: 2 Sept. 2024


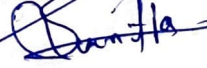
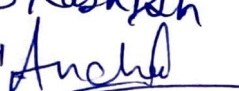
During the meeting held on 02.09.24, the members of the IQAC discussed the importance of experiential learning sessions for students across all departments. It was unanimously agreed upon that workshops, field trips, industrial visits, and similar activities are essential for providing hands-on experience to students, thus facilitating a holistic understanding of subjects. As a result, it was decided that all departments must initiate experiential learning activities and submit their proposals accordingly. These proposals should outline the planned activities and their objectives, ensuring timely completion within the current session.


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CSCA members

- 1 
- 2 
- 3 Kashish
- 4 Anshu 



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IQAC Meeting Minutes

Date: 16 Sept. 2024

A meeting of IQAC was called to discuss the Proposal made by IQAC members to conduct programs to take care of gender sensitive issues so as to ensure an inclusive environment for the female students as well as staff members of the institution and following recommendations were made to the Women Cell to be implemented in the coming months of the current session:

1. Women Redressal cum Prevention of Sexual Harassment Cell was recommended to form an Internal Complaints Committee (ICC).
2. To Organized a Lecture on POCSO and consequences of Sexual Harassment.
3. To Organize a Mehendi, Sari draping, Nail art and Rangoli Competition to celebrate our festivals and womanhood with a theme and promote our culture and traditional charm.
4. To Organize basic health checkup and menstrual hygiene management for girls in the college girls' hostel.

Principal: Dr. P. P. Chauhan
Principal

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1. Sunita

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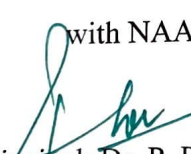
IQAC Meeting Minutes


Date: 12 Dec. 2024

A meeting of IQAC was convened in which as per the directives from the Principal, it was decided that:








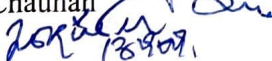
- To expedite the compilation and uploading process of the Annual Quality Assurance Report (AQAR) for the session 2023-24 on the NAAC website.
- To ensure the final submission is completed before the deadline of 20th December 2024.
- Additionally, in accordance with the recommendations put forth by the IQAC members, all faculty members are hereby instructed to maintain an official record of all departmental and extracurricular activities. This includes but is not limited to field trips, workshops, seminars, remedial classes, and any experiential learning sessions conducted for the benefit of our students.
- To facilitate this process, it has been made mandatory for faculty members to obtain permission/intimation letters from the Principal as well as the IQAC coordinator for any such activities. This will help streamline our documentation process and ensure compliance

with NAAC standards.


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